

Registration & continental breakfast

7:30 to 8:15 a.m.

Morning sessions

Know where you're going and how to get there-ARMA's RIM self assessment

Speaker: Diane Carlisle, CRM

- Identifies purpose and scope of the core competencies.
- Tool for professional development and education offerings.

CRM: Why me?-Institute of Certified Records Managers

Speaker: Don Schewe, CRM, FAI

- The How, What, and Why of the CRM designation.
- A closer look at the details of the exam contents and expertise to be tested.

Lunch & visit with vendors

Noon to 1 p.m. (Meal provided with registration)

Afternoon sessions

Professional development for the RIM Practitioner-The AIIM certificate programs

Speaker: Jesse Wilkins, CRM

- What is the ECM and ERM.
- How this will benefit the RIM professional.

Introduction to Generally Accepted Record Keeping Principles (GARP®)

Diane Carlisle, CRM and Jesse Wilkins, CRM

- Understand the 8 GARP® principles and how an organization can use them to achieve effective management of their records and information.
- Use the GARP maturity model as a starting point for assessing their organizations.

Conference adjourns

More Information:

Complete bios of speakers, more information and registration online can be found at our website at www.northerncolorado.org. For more information on ARMA, GARP, ICRM and AIIM and membership, please see the following websites: www.arma.org, www.arma.org/garp, www.icrm.org or www.aiim.org

How to get there

Medical Center of the Rockies
2500 Rocky Mountain Avenue, Loveland, CO

From the South (Longmont/Denver)

Take I-25 North and exit at Highway 34 West (exit 257B). Travel west on Hwy 34 to Rocky Mountain Avenue (1st light). Turn right (north) on Rocky Mountain Avenue and proceed to the 3rd roundabout. Follow roundabout to main entrance.

From the West (Loveland/Estes Park)

Take Highway 34 East (Eisenhower Blvd) to Rocky Mountain Avenue (stoplight). Turn left (north) on Rocky Mountain Avenue and proceed to the 3rd roundabout. Follow roundabout to main entrance.

From the East (Greeley)

Take Highway 34 West to Rocky Mountain Avenue (stoplight). Turn right (north) on Rocky Mountain Avenue and proceed to the 3rd roundabout. Follow roundabout to main entrance.

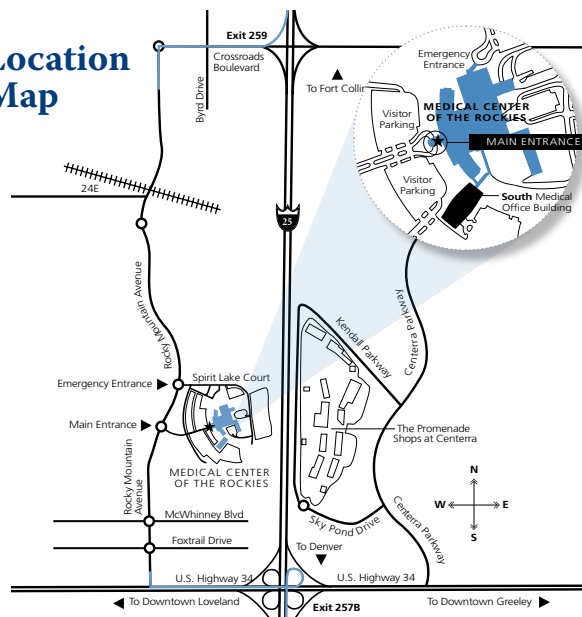
About the Speaker's

Diane K. Carlisle, CRM as the Director of Professional Resources for ARMA International, she provides direction for the development of ARMA's educational offerings and represents the association in various professional venues. Diane has over 20 years of experience in the field of records and information management with specialties in records management strategy and policy development, the role of records management in litigation support, and the creation and application of international and national level standards.

Donald B. Schewe, CRM, FAI earned a Master's Degree from the University of Nebraska, and a Ph.D. in history from the Ohio State University. After a year of training at the National Archives in Washington, he joined the staff of the Franklin D. Roosevelt Library in Hyde Park, New York as an archivist in 1972. In 1978 he became Assistant Director of the Roosevelt Library, and in 1981 moved to Atlanta to head the Carter Project. When the project was completed in 1986, he was selected to be the Director of the Jimmy Carter Library, the position he retired from in August 1999. From June to November 2000 he served as the Interim Director of the Georgia Department of Archives and History. He joined ARMA in 1987, became a Certified Records Manager in 1992, and a Fellow of ARMA International in 1999. From 1995 to 1998 he was President of the Institute of Certified Records Managers, and currently serves as Regent for the Exam Development Committee.

Jesse Wilkins, CRM has worked in the information management industry for 14 years and is a Principal Consultant with Access Sciences. His areas of expertise include email management, electronic records management, and Web 2.0 technologies. Jesse has served on the ARMA International Board of Directors since 2007. He previously served on the board of AIIM International and many ARMA committees including the ARMA Competencies Task Force.

Location Map



Registration Form

(Please use a separate form for each registrant)

Name: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____ Phone: _____

Regular
by 4/13/10
Member \$100
Nonmember \$125
Student \$50
(with copy of ID)

Amount Enclosed: \$ _____

Online Registration at: www.northerncoloradoarma.org
using PayPal

ARMA or AIIM Membership

N. CO Mile High Wyoming Other

CRM Yes No

CRM credits available

For registration information, contact Vicki Lucero at
970-498-5013 or vlucero@larimer.org

Registration Deadline: 4/13/2010

Return completed registration and payment to

NORTHERN COLORADO CHAPTER ARMA
PO Box 110
Fort Collins, CO 80522
Tax ID #84-0993534

NOTE: To receive a full refund minus a \$25 cancellations fee, notification must be made no later than April 13th, 2010. "No Shows" who have not prepaid will be invoiced.

“Investment in Ourselves: Invest in the Company” It’s Your Future

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2500 Rocky Mountain Ave.
Loveland, CO
Longs Peak Room



Northern Colorado Chapter
Association of Record Managers and Administrators
P.O. Box 110, Fort Collins, Colorado 80522

Northern Colorado Chapter
of ARMA presents

“Investment in Ourselves: Invest in the Company” It’s Your Future

Speakers:

Diane Carlisle, CRM

Don Schewe, CRM

Jesse Wilkins, CRM

2010
Spring Seminar
April 23

Medical Center of the Rockies
2500 Rocky Mountain Ave.
Loveland, CO
Longs Peak Room