



NORTHERN COLORADO ARMA Fall 2006 Newsletter

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Welcome to the 2006-2007 ARMA Year!

The Northern Colorado ARMA Board has planned interesting programs that we hope you will find educational and worthwhile.

Topics the Board is planning: (all topics below are TENTATIVE)

October - Optical Character Recognition Program

November/December - Holiday Luncheon/Program

January – ARMA International President Visit (Susan McKinney)

March – How to Protect and Handle Valuable Historic Documents/Archives 101 for
Records Manager

April – Spring Seminar – Five Legal Issues for Records Managers

June - Awards Luncheon

Coming Events: ARMA Mile-Hi Chapter / September 19, 2006 @ 11:30 / Holiday Inn Denver
Downtown / Topic: RIM Health Check – Auditing your program, see <http://armadenver.org/>

AIIM Rocky Mountain Chapter / October 5, 2006 / 11:30 – 2:30 / Topic: Image Processing, see
<http://www.aiim.org/chapters/rockymountain.asp?ID=26435>

Society of Rocky Mountain Archivists / October 12, 2006, 8:30 – 5:00 / Qwest Communications, 930
15th St., Denver, 9th floor Conference Room / Topic: Intro to Archival Exhibitions, see
<http://www.archivists.org/prof-education/workshop-detail.asp?id=1958>

Society of Rocky Mountain Archivists / October 13, 2006, 8:30 – 4:30 / Qwest Communications, 930
15th St., Denver, 9th floor Conference Room / Topic: Education and Outreach – Our place in Schools
and the Community, see <http://www.srmarchivists.org/meetings.htm>

WELCOME NEW MEMBERS!

The following people have become members of the Northern Colorado Chapter of ARMA since our Spring Seminar of 2006. We Welcome You!

Polly Havins, with McWhinney Enterprises – PollyH@mcwhinney.com

Chris Pigg, with Northern Colorado Water Conservancy District – cpigg@ncwcd.org

Neal Mix, with ScanForward, LLC – neal@scanforward.com (A Big Thank You to Neal for
being a Board Member of your Chapter)

Bob Rouse, with ScanForward, LLC – bob@scanforward.com



ARMA International Educational Foundation

Want to Find a Treasure? It's Silent Auction Time!!

Mark your calendar. Make plans to attend. It's time for the ARMA International Educational Foundation first annual silent auction to be held on October 22 and 23 during the ARMA International Expo and Conference in San Antonio Texas.

This is your chance to combine a little bit of fun shopping and support of your profession. All proceeds from the auction will go to the research and development arm of the RIM profession – the Educational Foundation. Plan to attend. Bring a friend. And bring your cash or checkbook! Sorry, we will not be able to process credit cards.

We are collecting items for the auction now!!! If you or your company would like to contribute a tax-deductible item to this very worthwhile event, please contact Donna Rose, CRM, Auction Chair, by calling 713-296-7204 or e-mailing donna.rose@apachecorp.com

The Silent Auction will be located near the food area in the southeast corner of the Expo floor, and will be open from 11:30 am to 5:00 pm Sunday and Monday, October 22 – 23. Auction winners can pick up their items at the same location on Tuesday October 24 before 1:00 pm.

Northern Colorado Chapter Members – Our Chapter is donating two gift baskets to this worthwhile event and foundation. There is a gift basket from New Belgium Brewery in Fort Collins, and a gift basket from Celestial Seasonings (located between Longmont and Boulder). You or your company may wish to donate items as well, and can contact Donna Rose if you wish to do so. If you are planning to attend the ARMA International Expo and Conference in San Antonio, please stop by the Educational Foundation Table on the Expo Floor to see all of the great items donated from many Chapters and place your bid.

Plan to attend the inaugural charity night golf outing in support of *ARMA International Educational Foundation* hosted by Clancy's. This is open to golfers and non-golfers. The event will be held Saturday, October 21, 2006 at Willow Springs Golf Course in San Antonio, Texas. All proceeds will benefit the AIEF.

To learn more about the tournament, and to sign up visit

www.armaedfoundation.org/clancy's.htm



Willow Springs Golf Course

President's Message from Jeannie Weaver,

Yea, the newsletter is back with Vicki Lucero as our editor! We hope everyone will find it informative and contribute information or make suggestions for its contents so that Vicki will love publishing it and we'll look forward to reading it.

I hope summer was as memorable for you as it was for me after taking a "dream come true" fishing trip to Alaska. It's hard to return to work, but here we go into another ARMA year that promises to be exciting for the Board as we are planning programs geared to give our members the "meat and potatoes" of the records profession. We also need members for our Spring Seminar Committee.

Please call me and say you want to help make this year's seminar great!

Continue to check out our website at www.northerncoloradoarma.org for all of the Chapter's news on upcoming programs, board minutes, and advertisements. This is your Chapter, so please let us know what we can do to make your membership more valuable to you and your organization. We would also love to increase our membership. I encourage you to start talking about ARMA with your co-workers or taking someone as a guest to one of our programs to get them interested so they'll want to be involved. You can reach me at 970-962-2324 if you have any questions.

**Douglas County News-Press
Old poster rekindles Fair debate**

*By Kiersten J. Mayer, Staff Writer
08/09/2006*



The discovery of an 88-year-old poster may once again start a debate about when Douglas County held its first fair and rodeo. About five years ago, longtime Castle Rock resident Rich Stevens decided to install a new window after taking down a fireplace chimney in his house, which was built in 1920. Under the siding, he found pieces of posters advertising the "first annual Douglas County Fair." After recently deciding to sell the house, he remembered those pieces. Last week, he went out and salvaged two whole posters. "It's a piece of old-time Douglas County history and it's derogatory, maybe, because it says the first fair was in 1918,"

he said. Despite the wording, Stevens believes there still is room for debate as to the date of the county's first fair.

This year's fair, which is taking place this week, has been promoted as the county's 114th fair, which means the first fair would have been in 1892, 26 years before the 1918 poster Stevens discovered. The posters have water damage on the edges and in the middle. Old newspapers were often used as insulation. The house Stevens lived in for 50 years in 1956 had old cedar shingles, so the posters have about a hundred shingle nail holes in it, he said. The second poster was just good enough to save and he placed it between two pieces of Plexiglas and kept it for himself. He gave the first poster to Douglas County Fair Board member Bruff Shea. "I thought they might have a permanent office to hang it in," Stevens said. He and Shea met at the B & B Café in Castle Rock for coffee. For its age, "One poster was in amazing shape," Shea said. It, too, is torn, water damaged and full of nail holes, but Shea said his first reaction was to the date of 1918. "We've always had this internal debate about when the first fair took place."

The Douglas County Fair Board will probably give the old poster to Johanna Harden, archivist for the History Research Center at the Douglas County Libraries. "It's pretty fragile and it's been torn," he said. "We'd like to give it to someone who knows what they're doing."

Note from the Editor: I am looking forward to publishing an informative newsletter over the next year. My goal is to publish every two months with information that is useful to you. I want to keep you informed of events and workshops in the area, as well as get you connected with colleagues in the Records and Information profession. I plan to incorporate a **Member's Corner** in each issue to allow you to get familiar with others in the Chapter. I may choose YOU. Please check out the articles from our local area. These are articles captured from the Records Listserv. If any of you wish to write up something to post on our newsletter – be it 'Toot your own Horn', bring out new and interesting tidbits about what is going on in your company, or to share articles you've found that pertain to the Records and Information world – please share it with me. I'll be sure to post it in the next issue of News! Just contact me at vlucero@larimer.org Happy Reading!

Publish Date: 7/30/2006

Preserving the past

More room needed for one of the largest collections ever given to Berthoud's museum

*By Ann Depperschmidt
The Daily Reporter-Herald*

BERTHOUD — Preserving the past is not an easy task.

After Helen Fickel died in December, her family gave the Berthoud Historical Society her collection of papers, photographs, books, letters, newspapers, medical records, clothing and other relics.

“She was just a very conservative person with some of the stuff she had,” said her son, Bruce Fickel. “That was the way she was brought up — to not throw anything away.”

But now the historical society has the daunting task of organizing, preserving and housing one of the largest, and most diverse, single collections ever given to the museum.

“We are out of space here,” said Tom Vaughan, director of Berthoud's Little Thompson Valley Pioneer Museum.

Many items date back to the late 1800s, when Helen's father, Dr. D.W. McCarty, arrived in Berthoud.

Helen, a doctor who retired in the 1940s, saved the handwritten deed of sale for her father's Foresman-McCarty Drugstore (which cost \$961.47), documents from the Order of the Eastern Star, a 1906 rural map of Larimer County and countless letters, photos and notes.

“She was around when history was being made,” her son said.

The documents fill 14 record storage boxes, which historical society officials and Vaughan, a trained archivist, must carefully sort, decide what to keep and file away in acid-free boxes, folders and envelopes.

Vaughan has to take off any fasteners on the documents — rubber bands stick and paper clips rust and eat through the delicate paper — and write about the collection so historians can reference it in the future.

There are more than 300 photographs in Helen's collection, and Vaughan will have to remove the ones in frames because the acidic paper and wood will damage the photos.

Then all the documents and clothing — now stored at off-site locations — must be housed in a place with low humidity and a constant temperature.

The barns and other outbuildings behind the museum won't work because the temperature can vary more than 100 degrees throughout the year — every time the temperature rises and drops, the material expands and shrinks, which wears it out, Vaughan said.

Helen's collection also included about 150 clothing items — bustles, a wedding dress, a woman's motoring coat, boys' knickers, a woolen swimming suit, a doctor's coat, purses, ribbons, belts, gloves, handkerchiefs and more.

Vaughan has been taking the clothing home in shifts — sticking them in the freezer for 24 hours, thawing them for 24 hours and freezing them again for another 24 hours to kill any insect larvae that may hatch and eat away at the fabric. Then he said he would consult with an expert at Colorado State University on how to properly clean the dresses.

Karen Stockley, an early dress collector who is helping the historical society with the clothing, said any skin oils, perfume or sweat that wasn't properly washed away from the fabric can eat away at the clothing. Even the chemicals ladies used on silk to make it noisy when they walked are hard on the fabric, she said.

Each clothing item is labeled with a three-part identification number — the year the museum received the item, the collection number and the object number.

Then it's covered in acid-free paper and placed in an \$85 acid-free garment box for storage until the museum has room for display.

“We're looking at these being around another 100 years,” the museum director said. “We're not looking at it being here just for us just for now.”



Early dress collector Karen Stockley shows off part of a graduation dress from the early 1900s Tuesday afternoon at the Little Thompson Valley Pioneer Museum in Berthoud. The museum recently received one of its largest and most diverse collections from long-time Berthoud resident Helen Fickel, who died last year.
Reporter-Herald/Steve Lewis



If you are planning to attend the conference, please drop a note/email to Jeannie Weaver at weavej@ci.loveland.co.us. There are plans to have a MRM Region gathering on Tuesday, October 24th. Jeannie can add your name to the contact list. So far, we have great representation from the Northern Colorado Chapter: Molly Davis, Nancy Freeman, Polly Havins, Debi Krogh-Michna (maybe), Michelle Lamm, Vicki Lucero, Chris Pigg, and Paula Sutton. It will be a great conference!

If you are planning to attend, be sure and use the Agenda Planner resource tool at: <http://www.arma.org/conference/2006/scheduler/index.cfm>. The ARMA Conference is going paperless this year! This means no session handouts will be distributed onsite. Instead, all registered attendees will have three ways to access session handouts and even proceedings papers before, during, and after the conference.

- **Prior to the meeting**, registered attendees should visit this site to plan their schedule using the Agenda Planner. All handouts submitted by the facilitators will be available to you there as well. We'll email you to let you know when they are available so that you can print or download the materials before leaving for San Antonio.
 - **Onsite**, at registration you will receive a flash drive containing the handouts thanks to our ARMA 2006 Conference Technology Sponsor, Microsoft. You also will be able to access the handouts online using the *CyberConnection* stations and WiFi zones in the conference registration area and on the Expo floor.
 - **After the meeting** handouts will be available to conference attendees online for a limited time. That way you can continue to access them after you get back to your office.
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