

Northern Colorado Chapter of ARMA Int'l

All That's News, May, 2005

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President's Letter by Debra Beasley

Do you know who is responsible for the look and feel of our website? It's our former webmaster, Dawn Wirth. In addition to designing our website, Dawn also researched and selected our internet service provider and our domain name. We are still using the same website that Dawn originally designed for our chapter and it is more than adequate for our needs. I'd like to take this opportunity to thank Dawn for her tireless efforts and her significant contribution to our Chapter.

Our home page now has links to information about our next program, the fall seminar, and the ARMA International Conference. On other pages, you'll find information about our Board, copies of these newsletters, links to other Chapter sites, and a Search tool. If you haven't viewed our website, now is a good time to do so. Visit us anytime at: <http://northerncoloradoarma.org>

Another significant milestone was achieved this month with the revision of our Chapter bylaws. I'd like to thank Nancy Freeman and Jeannie Weaver for driving this project and keeping us all on task to achieve the completion of this project. We'll be asking you to approve these new bylaws at the Annual Meeting on June 8 at the Moot House in Fort Collins.

Our next meeting is May 19, at the Northern Colorado Water Conservancy District (NCWCD) in Berthoud. For those of you who have not visited the NCWCD, this is a great opportunity to do so. It is a beautiful building and our host, Paula Sutton, will show you around and make you welcome. Additional information about this meeting is included later in this newsletter.

Electronic Records...



Guest Speaker:

Rich Wilson

Records Management and Electronic Records Supervisor, Wyoming State Archives and Wyoming ARMA International Chapter Member

- ✚ Learn about the changes in IT and how it may effect Records Management
- ✚ Find out what “Content Management” is and its effect on Records Management
- ✚ See what can be done with electronic records on a small budget

May 19, 2004 / 3:00 – 4:30 p.m.

Northern Colorado Water Conservancy District, Berthoud

Shadow Mountain Room (Check in at front desk)

There is no cost for this presentation & refreshments will be provided
(Also, join us after the meeting for libations at The Cactus, in south Loveland off CO402& Taft Avenue!)

RSVP to Paula Sutton: psutton@ncwcd.org or 970-622-2289 by 5/17/05

The Civic Responsibility Committee

At our next two meetings, you'll find a jar of paper clips. We want each of you to try and guess the number of paper clips in this jar. The winner will win a wonderful Party gift from a local vendor!

- Proceeds will benefit Non-Profit Larimer County TRIAD, a community partnership comprised of law enforcement, emergency services, senior service agencies, and seniors working together to address crime prevention and safety awareness for older adults in Larimer County.
- Please help us by purchasing a guess or making a donation!
- Our goal is \$200!
- **The fundraiser will run from April to June.** The drawing will be held at our June meeting.
- \$1.00 per guess to win the prize or make a cash donation!

The Civic Responsibility Committee of the Northern Colorado Chapter of ARMA has selected the nonprofit organization TRIAD, to be the recipient of our spring fund raiser.

Fall Seminar

SRMA and the N. Colorado Chapter of the Association of Records Managers and Administrators (ARMA) are holding a joint conference on October 26 and 27, 2005 in Denver. October 26 will feature Greg Hunter, a Certified Archivist and a Certified Records Manager, discussing web resources and other issues of concern to both archivists and records managers. The program on October 27 will be given by a staff member of the Northeast Document Conservation Center on preservation planning. Plan now to attend!

Thank You for Renewing!

Teresa Andrews has been a municipal clerk since 1997 and the Erie Municipal Clerk since 2002. She handles elections, liquor licensing, records and functions as secretary to the Board of Trustees. She is a trainer for the Colorado Municipal Clerks Association. She has been married for 25 years and has two sons, four granddaughters, two dogs: Pixie and a new dingo puppy named Akeena. Check out the Town of Erie website at: <http://www.ci.erie.co.us/>

Michelle Lamm is a CRM with the City of Longmont. She was a volunteer for the Spring Seminar hosted by this chapter on May 8. To learn more about the City of Longmont, check out their website at: <http://www.ci.longmont.co.us/>

Brenda McCoy-Manfredo Brenda McCoy is a Systems Specialist/Project Manager with the City of Fort Collins Engineering Department. Brenda has been with the city since 1991 and has a background in finance / budgeting, human resources, management, and technology. Brenda is an officer of this Club, currently serving as Treasurer. She is a Reserve Deputy with Larimer County and serves on the Board of Triadd, a non-profit organization that functions as a cooperative effort between law enforcement and senior citizens. Brenda was a speaker at our spring seminar on April 9 and again at the Electronic Document & Records Management seminar that was held Apr 26-28 in Orlando, FL She has two pets, a dog named Bailey and a new kitty named Indy. To learn more about the City of Fort Collins Engineering Department, visit their website at: <http://fcgov.com/engineering/>

Lorraine Spindler is the Records Manager for the Larimer County Sheriff's Office. She joined ARMA as a student member, while completing a degree in Criminal Justice Administration. She has two grown children and one granddaughter. Her son is stationed in Norfolk, VA with the US Navy and her daughter is a doctor in Wichita, KS. She has one granddaughter. You can check out the Virtual Courthouse of the Larimer County Sheriff's Department at: <http://www.co.larimer.co.us/depts/sherif/>

Patti Teraoka is with the City of Fort Collins. She has been an ARMA member since 1992. You can access the City of Fort Collins website at: <http://www.ci.fort-collins.co.us/>

Calendar of Events May - July

Date/Time	Event	Title	Location	Information/RSVP
5/19	Monthly Program	Taking the Next Steps – From Paper to EDs by Rich Wilson and Paula Sutton	Northern Colorado Water Conservancy District, Berthoud, CO	Paula Sutton
6/8	Annual Awards Banquet	Moot House	Fort Collins	Brad Leach
7/15-16	Midwest Region Leadership Conference		Tan-Tar-A Resort Osage Beach, MO	www.tan-tar-a.com

Calendar of Events September - October

Date/Time	Event	Title	Location	Information/RSVP
9/18-21	ARMA International Conference	Prepare to Celebrate!	Navy Pier, Chicago, IL	http://www.arma.org/conference/
10/26-27	Joint Two-Day Conference with SRMA	Day 1: Web Resources and other Issues of concern to both Records Managers and Archivists, by Greg Hunter Day 2: Preservation Planning	Executive Tower Hotel, 1405 Curtis St., Denver	Nancy Freeman 970-266-6023 or nancy.a.freeman@aphis.usda.gov

Interesting Links

Northern Colorado Chapter:

<http://northerncoloradoarma.org>

ARMA Chapter Connection:

http://arma.org/intranet/chapter_connection/ChapterConnection.pdf

Wyoming Chapter Website:

<http://www.armawyoming.org/>